

HUMAN RESOURCES OFFICE - CALIFORNIA NATIONAL GUARD TECHNICIAN VACANCY ANNOUNCEMENT

VACANCY ANNOUNCEMENT #

10-057A

OPEN PERIOD:

2/11/2010 – 3/13/2010

JOB TITLE:

Intelligence Operations
Specialist

PAY GRADE AND SERIES:

GS-0132-11

PAY RANGE:

\$63,945 - \$83,126

POSITION LOCATION:

Vandenberg AFB, CA.

UNIT:

216th OSS

PDCN #: 80626000

Security Clearance Required:

Top Secret SBI/SCI

APPOINTMENT TYPE: PERMANENT - DUAL STATUS

AREA OF CONSIDERATION: ALL SOURCES

Military grade of E-4 through E-8.

Compatible Military Grade Assignment: AFSC 1N0XX.

Key Requirements:

- Persons without compatible AFSC must attend first available 1N0XX awarding course.
- AOC experience preferred.

THIS IS A PERMANENT POSITION

This position is located in the Operations Support Squadron (OSS) of an Air Operations Center (AOC). Activities of the squadron support US Strategic Command (USSTRATCOM's) mission of global space operations for the command and control (C2) of all US military space systems via the 614th AOC/Joint Space Operations Center (JSPOC). Its paramount purpose is to provide advanced technical, instructional, and training support to upgrade skills to obtain maximum performance on all aspects of the Air Operations Center force level weapons system. In addition to training responsibilities, instructors perform senior administrative tasks in support of the AOC. Incumbent possesses rated or combat mission ready space experience and maintains AOC positional certification.

Recruitment/Relocation Incentive/Advance in Hiring Rate Based on Superior Qualification IS authorized upon approval.

PAYMENT OF PERMANENT CHANGE OF STATION (PCS): Payment of Permanent Change of Station (PCS) IS NOT authorized, based on a determination that PCS move is not in the Government interest

SUBJECT to NIGHT and/or ROTATING SHIFTS.

Position Requires Travel: Some, 1 to 5 days per month.

QUALIFICATIONS and EVALUATION:

General: Administrative, professional, investigative, or technical work which required the ability to deal effectively with others; to collect, evaluate and organize pertinent facts; and to prepare clear and concise written reports.

Intelligence Operations Specialist GS-0123-11: Must have 36 months of specialized experience in developing and recommending policy; organizing and carrying out specific programs, evaluating and recommending changes in methods of operations; progressively responsible experience performing functions involving various intelligence systems and organizations; experience in the review and analysis of data, including technical reports, surveys, and studies; experience in administrative, investigative, or technical work which required the ability to deal effectively with others; to collect, evaluate and organize pertinent facts; and to prepare clear and concise written reports.

KNOWLEDGES, SKILLS, AND ABILITIES: The following knowledge's, skills, and abilities will be used by the selecting officials to determine the best qualified applicants from which selection will be made:

1. Ability to formulate policies, direct and coordinate intelligence activities.
2. Knowledge of intelligence organizations and systems.
3. Ability to analyze and evaluate raw data in order to provide finished reports.

4. Skill in researching and compiling intelligence information to be disseminated.

SUBSTITUTION OF EDUCATION FOR SPECIALIZED EXPERIENCE: Completion of courses such as the Industrial College of the Armed Forces, the National War College and others of comparable level will be credited at the rate of 1 month of education for two months of experience.

COPIES OF TRANSCRIPTS ARE REQUIRED FOR EDUCATION TO BE CREDITABLE

CREDITING NATIONAL GUARD EXPERIENCE: NATIONAL GUARD SERVICE MAY BE CREDITED AS FULL-TIME EXPERIENCE WHEN EVALUATED AGAINST THE QUALIFICATION REQUIREMENTS FOR A MILITARY TECHNICIAN POSITION. EXPERIENCE MUST BE DIRECTLY RELATED TO THE POSITION AND MUST BE DESCRIBED IN THE WORK EXPERIENCE SECTION OF THE APPLICATION. THE LEVEL OF EXPERIENCE WILL BE DETERMINED BY THE ACTUAL DUTIES AND RESPONSIBILITIES PERFORMED.

CONDITIONS OF EMPLOYMENT:

- Must qualify for appropriate level of security clearance required for the position.
- Must maintain a compatible military unit, grade, and job assignment within the CA National Guard and wear appropriate military uniform and comply with required grooming standards.

HOW TO APPLY:

1. Submit an Optional Form (OF) 612, Optional Application for Federal Employment **OR** a current resume.
2. Submit any required documents (see Required Documents below).
3. Submit application package and title file "Resume" or "Application" with your first and last name to the California National Guard – HRO Office via email at: NGCAHRJOBSTECH@CA.NGB.ARMY.MIL
4. Please ensure that the Vacancy Announcement number and position title is indicated in the "subject" line of email.
5. When emailing documents, please submit them in one PDF file or Word file.

IF YOU DO NOT RECEIVE A CONFIRMATION EMAIL WITHIN 2 BUSINESS DAYS, PLEASE CONTACT THE HRO STAFFING TEAM AT (916) 854-3350

REQUIRED DOCUMENTS (Application Packet):

- OF 612, Optional Application for Federal Employment **OR** current resume (mandatory)
- Transcripts, if applicable

OPTIONAL DOCUMENT (Application Packet):

- SF 181, Ethnicity and Race Identification Form

THE FOLLOWING DOCUMENTS ARE NOT ACCEPTABLE AS ATTACHMENTS TO APPLICATIONS: PHOTOGRAPHS, COPIES OF POSITION DESCRIPTIONS, TRAINING CERTIFICATES, PERFORMANCE RATINGS (CIVILIAN OR MILITARY), AWARDS OR LETTERS OF APPRECIATION.

APPLICATION FORMS ARE AVAILABLE AT THE HUMAN RESOURCES OFFICE WEBSITE

www.calguard.ca.gov/cahr and at www.opm.gov/forms/ .

APPLICATIONS ARE ACCEPTED VIA EMAIL ONLY TO: NGCAHRJOBSTECH@CA.NGB.ARMY.MIL

The Human Resources Office will not accept applications via fax or mail without prior consideration from HRO Staffing. Resumes and Applications (OF 612) must include a valid return email address.

Upon receipt, the Human Resource Office will review your application packet to determine if it meets the minimum Qualifications Requirements and the Area of consideration. The rating you receive is based on your application and supporting documents that you provide. Please follow all instructions carefully. **Applications or resumes without a current return email will not be considered.** Errors or insufficient information may affect your rating.

ALL APPLICATIONS MUST BE RECEIVED IN THE HUMAN RESOURCES OFFICE (HRO) BY Midnight (Pacific Time) BY THE CLOSING DATE INDICATED ABOVE.

VETERANS PREFERENCE DOES NOT APPLY.

All California National Guard Technician Vacancy Announcements can be found on our job website. Questions about

announcements or how to apply may be directed to HRO Staffing at (916) 854-3350 or via email to NGCAHRJOBSTECH@CA.NGB.ARMY.MIL

THE CALIFORNIA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER